



# TOWN OF HUDSON

## Municipal Utility Committee

David Shaw, Chairman

Brett Gagnon, Selectmen Liaison



12 School Street • Hudson, New Hampshire 03051 • Tel: W- 603-886-6002/ S- 603-886-6029 • Fax: W-603-881-3944 / S -603-598-6481

### Hudson Municipal Utility Committee Meeting Minutes

Date of Meeting: July 20, 2021

#### Member Attendees:

David Shaw, Chairman

Chelsea Prindiville, Vice Chairman

Dawn Lavacchia

Brian Prindiville

Bill Abbott

Brett Gagnon, Selectman Liaison

Donna Staffier-Sommers – Administrative Aide

#### Absent:

Elvis Dhima, Town Engineer

The monthly meeting of the Town of Hudson Municipal Utility Committee was held Tuesday, July 20, 2021 at 7:00pm in the Board of Selectmen Meeting Room at Hudson Town Hall, 12 School Street Hudson, NH. Secretarial duties were provided by Donna Staffier-Sommers.

#### 1. Acceptance of minutes

The minutes of the June 8, 2021 Municipal Utility Committee meeting were reviewed.

Motion made by Bill Abbott to “accept the meeting minutes for meeting dated June 8, 2021, as written.” Dawn Lavacchia seconded. Motion carried.

#### 2. Financial Status – Water Utility

A – B. The Expenditure and Revenue reports for May & June 2021 were reviewed with minor discussion.

- C. The Cash Flow Reports for April and May 2021 were reviewed.
- D. The Water Fund to Sewer Fund Interfund account was cleared with a transfer of funds in the amount of \$380.40. Water to General Fund Interfund was cleared with a transfer of \$514,309.78.
- E. The White Water monthly operations reports for May & June 2021 were reviewed. Two wells were taken offline. Brian asked if the Hickory Street Booster Station pump sequence was taking two months or was this a repeat on the report. Brian noticed that pages 4/8 & 5/8 were the same as the May report. Percentages?? NaOH chemical inventory seems off. Is the inventory of Sodium Hydroxide correct?

**3. Old Business- Water Utility**

A. Abatements:

- 1. W-UTL-21-01 Jersey Mike's 6A Flagstone Drive

This abatement was tabled at the last Committee meeting for more information. This new business, Jersey Mike's, was billed using information from the wrong water meter which was also being read incorrectly resulting in an overbilling of 395 units. It should have been 26 units. Request abatement of the difference of 369 units or \$1217.70 (369 x 3.30).

Chelsea Prindiville made motion to "recommend the Board of Selectmen approve abatement W-UTL-21-01 in the amount of \$1217.70 for the reason given." Second by Dawn Lavacchia. Motion carried.

**4. New Business – Water Utility**

A. Abatements:

- 1. W-UTL-21-04- Hoagland 132 Greeley Street  
Customer filed for Chapter 13 on 12/9/2014 and it was discharged on 1/30/2020. Case closed on 3/31/2020. Request abatement of \$126.81.

Chelsea Prindiville made motion to "recommend the Board of Selectmen approve abatement W-UTL-21-04 in the amount of \$126.81 for the reason given." Second by Dawn Lavacchia. Motion carried.

**5. Financial Status – Sewer Utility**

A-C The Expenditure and Revenue reports for May & June 2021 and the Cash Flow Report for April & May 2021 were reviewed.

Bill noticed that line 5564-625 – I/I Study is over expended. It was discussed at the last meeting that this was for I/I cameras and that the Selectmen adjusted the amount too low when reviewing the budget.

D. The balance of capacity is at 210,500 gpd.

**6. Old Business – Sewer Utility - None**

**7. New Business – Sewer Utility**

A. Abatements:

1. S-UTL-21-04 Town/Jersey Mike's 6A Flagstone Drive

This is the sewer side of the water abatement W-UTL-21-01. The new business was billed water use read from the wrong water meter which was also read incorrectly. Sewer bills are based on water use so this unit was overbilled sewer flow charges as well. Request abatement of \$439.29 (369 x 1.1905) for the overbilled usage.

Dawn Lavacchia made motion to “recommend the Board of Selectmen approve abatement S-UTL-21-04 in the amount of \$439.29 for the reason given.” Second by Brian Prindiville. Motion carried.

B. Interfund transfer

The Sewer Fund to General Fund Interfund was cleared with a transfer of \$277,871.10.

**8. Informational –**

The annual Water/Sewer Questionnaire from the auditors was presented. Dave said that he will complete and send it.

**9. Remarks by Selectman, members and staff**

Chelsea & Brian Prindiville submitted their resignations to the Committee. They will soon be moving to Groton, MA making them ineligible to continue as Committee members. The Committee wished them well and thanked them for their service to the Town.

Motion made by Bill Abbott “to recommend the Board of Selectmen accept the resignations of Chelsea and Brian with regret.” Second by Dawn Lavacchia. Motion carried.

The next meeting is scheduled for August 17, 2021 at 7:00 pm. and will be held in the Board of Selectmen meeting room.

Motion by Bill Abbott; second by Dawn Lavacchia to adjourn at 7:45 pm.

---

Donna Staffier-Sommers  
Sewer Utility Administrative Aide